



Special Friends

Alternative Accompanying Adult Policy

From time to time it may be necessary for parent/guardian(s) to arrange for another adult to accompany their child to a Special Friends event or activity. This adult will be known as the 'alternative accompanying adult'

All arrangements are to be made directly between the parent/guardian(s) and the alternative accompanying adult. Special Friends will not make arrangements on behalf of the parent/guardian(s).

Arrangements between a person who volunteers for Special Friends and the parent/guardian(s) of a child is classed as a private arrangement between the two parties and not as an arrangement on behalf of Special Friends.

During the event or activity, the child(ren) will remain the responsibility of the alternative accompanying adult at all time. Special Friends as a charity accepts no responsibility for children who are in the care of an alternative accompanying adult.

You should ensure the event or activity coordinator is notified of the arrangement and who the alternative accompanying adult is. This is for security and safeguarding purposes, so they know who is attending and who is taking responsibility of the child(ren).